



Preparing our students for the possibilities of tomorrow.
Kei te whakatakataka a matou akonga mo nga ahei a tona wa.

Lake Rerewhakaaitu School Board of Trustees

Meeting Minutes 14 September 2021

ZOOM: <https://us02web.zoom.us/j/7145463433?pwd=aFVjYVAzdDVSZnkyVmIzUkt5TXRJQT09>

Opened 7.08pm

1. Administration

Present Adelaide Edwards, MaryAnn Martin, Mark Pacey, Amanda Armer, Deb Mitchell, Rick Whalley, Rodger Scott, Angela Robinson, Rachel Haskew

Apologies N/A

Declaration of Interests DOIs to be held in separate document that is linked to the Agenda

2. Strategic decisions

Motion: To accept Policy 7. Child protection

- o **Moved:** Mark
- o **Second:** Rodger
- o **Carried**

Rick to write procedures for the EOTC that requires police vetting for parents.

3. Principals report:

Rick read his Principals report. DP Position is being advertised. Rick, Mark and Adelaide will be on the appointments committee

- o **Moved:** Rick
- o **Second:** Rodger
- o **Carried**

3.2 Property Report

The BoT members spent time in the rental property 5 Ash Pit Road to ascertain the condition of the property and to list all jobs needed. Amanda to source quotes for the all jobs needed to bring 5 Ash Pit Road up to a reasonable standard and present them to the 26 Oct BoT meeting. Amanda read the property reports.

- o **Moved:** Amanda
- o **Second:** Mark
- o **Carried**

Finances -May 2021 reports

Rick tabled the audited accounts for 2020.

Rachel Moved that the accounts be accepted, with the following name removed:

Alison Doney - Parent Rep - Elected May 2022

- o **Seconded:** Mark
- o **Carried.**

Motion: Mark, Rick and Rachel will seek quotes for auditors for 2021, 2022, 2023 and will report back to the board with the decision made.

- o **Moved:** Rick
- o **Seconded:** Rachel
- o **Carried**

Rick tables the Bank Staffing Reports, SUE Reports, Transaction Reports & Bank Staffing Report for pay periods 10,11,12

Rick tabled the Creditors schedules, Credit Card schedule, Financial reports for July, August 2021

Rachel moves the Creditors accounts for payment for July, August 2021 as true and correct

- o **Seconded:** MaryAnn
- o **Carried.**

Rachel moves the Credit Card Payments for July, August 2021 as true and correct,

- o **Seconded:** Adelaide
- o **Carried.**

Rachel moves the acceptance of the July, August 2021 Financial reports as a true and correct record of the financial position of the school.

- o **Seconded:** Mark
- o **Carried.**

4. Strategic discussions

Rick moved that the report of Strategic Aim 5 Managing and maintaining school property for best educational outcomes be accepted

- o **Seconded:** Rachel
- o **Carried.**

7. Administration

Confirmation of minutes for May 2021

- o **Moved:** Mark
- o **Seconded:** Rodger
- o **Carried**

Next meeting: 7pm 26 Oct 2021

End of minuted meeting at 8.33pm

Signed  _____ **Presiding Member**

Date: 26/10/21.

Next Meeting Dates: 26 Oct, 7 Dec 2021