

TOGETHER



WE GROW

Preparing the students of today for the possibilities of tomorrow.
Kei te whakatakataka nga tamariki o tenei wa mo nga ahei a tona wa.

Lake Rerewhakaaitu School Board of Trustees

Meeting Minutes 16th February 2021

ZOOM: <https://us02web.zoom.us/j/7145463433?pwd=aFVjYVAzdDVSZnkyVmIzUkt5TXRJQT09>

Opened 16th February 2021 7.17pm

1. Administration

Present	Rodger Scott, Adelaide Edwards, MaryAnn Martin, Angela Robinson, Mark Pacey, Amanda Armer, Rachel Haskew and Rick Whalley.
Online	Deb Mitchell, Angela Robinson. via ZOOM
Apologies	NIL
Declaration of Interests	DOIs to be held in separate document that is linked to the Agenda

Election of Chairperson.

Nominations for Chairperson were called.

Rachel Haskew nominated herself.

Rodger Scott nominated Mark Pacey. Mark accepted the nomination.

A blind vote was held and Mark Pacey was elected Chairperson by 6 votes to 3.

Mark carried on as Chairperson.

2. Strategic decisions

- **NZSTA**

Gillian from the NZSTA will attend two meetings in the near future to discuss meetings and concerns. The members were asked to forward any questions for Gillian to Rick or Mark who will pass these on to Gillian before the meetings.

Nominations for attending the conference to be in by Friday 19th February. Principal, Chairperson and two members to attend on the 16th - 18th April.

- **Polices: 9. Principal Performance Management Policy**

Motion: To accept the Principal Performance Management Policy.

- **Moved:** Mark
- **Seconded:** Deb
- **Carried**

Property Housing

Rick tabled the Rating Valuation for 9 Ash Pit Road.

Land Value:	\$ 250,000
Value Improvements	\$1,530,000
Capital Value	\$1,780,000

Finances - November, December 2020 reports

Rick tables the Bank Staffing Reports, SUE Reports, Transaction Reports for 2020 and the SAAR Report.

Rick tabled the Creditors schedules, Credit Card schedule, Financial reports for November and December, and the latest Asset Register.

Rachel moves the Creditors accounts for payment for December 2020 as true and correct,

- o **Seconded:** Amanda
- o **Carried.**

Rachel moves the Credit Card Payments as true and correct,

- o **Seconded:** Amanda
- o **Carried.**

Rachel moves the acceptance of the 2020 November and December financial reports up to as a true and correct record of the financial position of the school.

- o **Seconded:** Mark
- o **Carried.**

4. Strategic discussions

Rick moved that the 2021 Budget be approved

- o **Seconded:**Rodger
- o **Carried.**

7. Administration

● **Confirmation of minutes**

Amanda noted that her surname had been missing the minutes for December.

- o **Motion** That Armer be added to the December Minutes and that the Minutes of the 8 December 2020 meeting are true and correct
- o **Moved:** Mark
- o **Seconded:** Rodger
- o **Carried**

● Discussions had been held about astroturfing the netball court but nothing had been officially confirmed

Mark moved that we support the astroturfing of the netball courts and for fundraising to be held via school/PTA activities.

- o **Seconded:** Rodger
- o **Carried**

Next meeting:

- Special Education needs
- Accounts to Auditor
- Monitor Budget
- Technology
- Approve principal Performance
- NZSTA?

End of minuted meeting at 9.17 pm

Signed  Board Chairperson.

Date: 30/03/2021.

Next Meeting Dates: 30 Mar, 11 May, 22 Jun, 3 Aug, 14 Sept, 26 Oct, 7 Dec 2021

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PRINCIPAL'S REPORT TO THE BOT

16 Feb 2021

Kei te whakatakataka a matou akonga mo nga ahei a tona wa

Preparing our students for the possibilities of tomorrow.

Role: 16 2020 - 16 FebRole: 69	Alerts/Decisions for Board
<p><u>NAG 1: Curriculum</u> Curriculum Focus for 2021 T1- Te Ao Māori T2- Our Past/Our Future T3- Sports and leisure T4- Careers</p> <p>Targets:</p> <p>Target: 90% of our below and well below students will be making accelerated progress to be achieving 'AT' stage in Reading and Writing, and in particular our Maori students.</p> <p>Targets: 90% of our below and well below students will be making accelerated progress to be achieving at engaging stage in Maths, and in particular our maori students.</p> <p>We have made a good start to 2021. The classes are still in their temporary spaces but we are looking to be back to normal by Term 2.</p>	
<p><u>NAG 2: Planning & Reporting</u></p>	
<p><u>NAG 3: Personnel/Performance Management</u> - Performance management process has been started with teachers and support staff.</p>	
<p><u>NAG 4: Finance & Property</u> - See finance reports and update on property</p> <p>January 2021 Building update: -Coordination on site is going well and the pre-line inspection was signed off without incident. -Riverwood Builders have supplied 4 invoices and these have been certified for payment. A further payment tranche was submitted to MOE on 27/1/2021.</p> <p>-Lining is complete and painting is starting soon. The piles have been cast in concrete and the deck superstructure started.</p> <p>2 VO's approved:</p> <ol style="list-style-type: none"> 1. Addition of Batts to all external wall cavities that have been exposed \$ 1 200 + GST and 2. Replacement of 4 classroom doors with aluminium joinery of the correct size \$ 11 915 + GST. <p>-I will be meeting with Mike on site next week to determine the balance of the program and sort out any issues, but there is nothing outstanding at the moment.</p> <p>I wish you a great academic year ahead Kind regards</p> <p>Roger Allsopp Project Manager - Buildings and Property</p>	

Asset Register see attached	
<u>NAG 5: Health & Safety</u> - All checks have been completed	
<u>NAG 7 Charter</u> - NTR	
<u>NAG 8 Analysis of Variance</u> - NTR	
<u>Kahui Ako update</u> - NTR	