



Preparing our students for the possibilities of tomorrow.
Kei te whakatakataka a matou akonga mo nga ahei a tona wa.

Lake Rerewhakaaitu School Board of Trustees

Meeting Minutes 18 May 2021

ZOOM: <https://us02web.zoom.us/j/7145463433?pwd=aFVjYVAzdDVSZnkyVmIzUkt5TXRJQT09>

Opened 18th May 2021 7.12 pm

1. Administration

Present Rodger Scott, Adelaide Edwards, MaryAnn Martin, Angela Robinson, Mark Pacey, Amanda Armer, Rachel Haskew and Rick Whalley. Deb Mitchell and Angela Robinson via Zoom.

Apologies

Declaration of Interests DOIs to be held in separate document that is linked to the Agenda

2. Strategic decisions

- **NZSTA Gillian**
 - Each member talked about a topic that resonated with them
 - Distributed leadership Roles pamphlets

3. Principals report:

Rick read his Principals report. See report

- **Moved:** Rick
- **Second:** Mark
- **Carried**

Property:

Amanda presented quotes for the re-roofing and replacing of the guttering on 5 Ash Pit Road school houses (see attached)

A discussion was held about planning a strategic plan for the upkeep of the houses and an appropriate budget to suit.

- **Motion:** to approach a real estate agent to do a full property inspection to inform us of the actions and repairs needed.
- **Moved:** Amanda
- **Second:** Rodger
- **Carried**

Finances - March/April 2021 reports

Rick tables the Bank Staffing Reports, SUE Reports, Transaction Reports & SAAR Report for pay periods 01-02-03

Rick tabled the Creditors schedules, Credit Card schedule, Financial reports for March and April 2021

Mary Ann moves the Creditors accounts for payment for March and April 2021 as true and correct,

- o **Seconded:** Rodger
- o **Carried.**

Mark moves the Credit Card Payments for March and April 2021 as true and correct,

- o **Seconded:** Mary Ann
- o **Carried.**

Mark moves the acceptance of the March and April 2021 Financial reports as a true and correct record of the financial position of the school.

- o **Seconded:** Adelaide
- o **Carried.**

The 2019 Annual report was tabled and will be uploaded to the website and sent to the MOE

4. Strategic discussions

Gillian made a suggestion about how we review our policies and presented a format that we may like to explore.

- o **Motion:** that the review of the Personnel policy: 3 and 3.1 be moved to the next meeting.
 - Mark to organise the Audit policy.
 - Mark to email questions to BOT.
 - Collect questions and send out a survey to BOT and Staff.
 - Rick, Deb and Adelaide will not take part in the question gathering or organisation of the survey, but will take part in the survey.
- o **Moved:** Mark
- o **Seconded** Rodger
- o **Carried.**

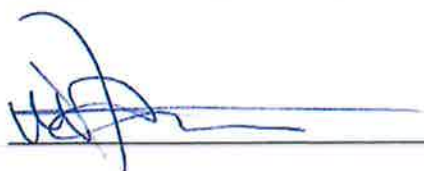
7. Administration

- **Confirmation of minutes for March 2021**
 - o **Moved:** Rick
 - o **Seconded:** Mark
 - o **Carried**

Next meeting 22 June 2021:

- Strategic Aim 3: Developing teaching/learning practices
- Operational Policy 3 Personal, 3.1 Appointments
- Annual report 2020 approved and to be sent to MoE.
- Assessment report

End of minuted meeting at 9.07 pm

Signed 

Presiding Member

Date: 22/06/2021

Next Meeting Dates: 22 Jun, 3 Aug, 14 Sept, 26 Oct, 7 Dec 2021



PRINCIPAL'S REPORT TO THE BOT

11 May 2021

Kei te whakatakataka a matou akonga mo nga ahei a tona wa
Preparing our students for the possibilities of tomorrow.

Role: 67 - 3 May 2021 Male 37 Female 30, Maori 21, NZE 44, Other 2	Alerts/Decisions for Board
<p>NAG 1: Curriculum</p> <p>Currently we are doing a review of our programmes designed to engage students, enhance regular classroom programmes and support accelerated learning. This review will take place over the next six weeks and I will have a report to the Board at the next meeting on 22nd June</p> <p>Currently these programmes are:</p> <ul style="list-style-type: none"> Yolanda Soryl Phonics (Deb & Vanessa) x4 rotating Early Words (Deb and Sarah) x3 rotating Brick Club (Rora and Ron) x9 IYT (<i>Incredible Years Training</i>) (Chelsea and Lauren) x34 Te Reo (Whaea Adelaide) whole school Kapa Haka (Matua Grant) whole school HALC (<i>Health Active Learning Coordinator</i>) - Kimiora Sport BOP whole school Multi Lit (Rora) x9 Circle Time / Social and Mental Skills - coming soon (Annie) seniors <p>The current focus for our learning is Careers.</p> <p>Our big question: What do you want to be when you grow up?</p> <p>School Principle: We develop an understanding of our role as kaitiaki (guardian) and the concept of sustainability, not only in regard to the environment but all precious resources.</p> <p>School Value: Diversity, as found in our different cultures, languages and heritages.</p> <p>NZSTA conference</p> <p>This was attended by myself, Mark, Ange and Adelaide from Friday 16th April - Sunday 18th April. Below is a bullet point of some of the key ideas from keynotes and breakouts</p> <p>Keynote speakers:</p> <p>Jack McGoldrick is a future architect, a creator and an activist. Jack talked about diversity and growing up at school as a gay person. How do we cater for all of our children's needs be they academic, cultural, identity, language, etc.</p> <p>Chris Hipkins-Minister of Education</p> <ul style="list-style-type: none"> • Chris gave a brief update on what is on top for the govt at the moment in regards to COVID <ul style="list-style-type: none"> - Urgent Response Fund - Digital devices • The review of Tomorrows Schools and the focus on collaborations and more flexibility for schools. <ul style="list-style-type: none"> - BOTs achieving what they want to achieve is the focus of the Tomorrows Schools and working through the Education Service agency for support • Attendance challenges for schools and getting children back into school and learning • Challenges with reading, writing and math, grounding these within a rich local curriculum to engage children • Focus on the Implementation and delivery of the 2021 strategy <ul style="list-style-type: none"> - Curriculum Centre - NZ histories in schools 	

- Modernising the careers delivery
- Equities challenges- getting rid of deciles- the equity index 2023 school year
- Learning support action plan
- Te Rito- post of student information

Meng Foon- Race Relations Commissioner

- Governance-where the buck stops
- Do you know your customers? Wellbeing, who are our kids
- Diversity - What is different/acceptable in my house/culture may not be the same as you
- Don't assume that what you want is what everyone else wants
- Tangata whenua -- Tangata Tiriti
- Don't judge a book by its cover
- Dialectical differences
- Culture eats strategy for breakfast
- The voice of racism- if I tell you enough times you will believe
- Think about pastoral care

Kathryn Berkett- Educational Psychologist

- The first 1000 days
- Building on the foundations of the brain
- Humans and variables
- Neuroception- am I safe- stressors
- Red Brain- Green Brain

Karl Vasau- School Principal

- Diversity and pasifika children- which flag am I flying today (multicultural children)
- Pressures of principalship
- Wellbeing

Breakouts

Belinda Webber- Small school big issues

- What are we doing
- What can we do better
- What are others doing

Micheal O'Brien- Effective meetings: never underestimate the force

- Quorum- over half
- No proxy votes
- Once every 3 months
- Own your decisions

Tamahau Rowe- Leaders of the Profession

- Schools discussion current issues with Teaching council representatives
- New expectations for appraisals
- What is happening with principal appraisals

Nicholas Pole- ERO

- Equity v Equality v Reality v Liberation (decolonization)
- Children leaving with no qualifications
- Look at ERO indicators
- Assessment data

Ann Bixley- Internal evaluation

- Are our policies and procedures actually working and how do we know?
- ERO ['Effective school evaluation'](#)

The conference was a great opportunity for us to come together, learn and to have the opportunity to discuss issues and ideas with other BOT members from around the country.

<p><u>NAG 2: Planning & Reporting</u></p> <ul style="list-style-type: none"> - Annual Report 2019 - 2020 update 	
<p><u>NAG 3: Personnel/Performance Management</u></p> <ul style="list-style-type: none"> - Staffing remains the same - I have Tony Pope coming to school Monday 24th May. 	
<p><u>NAG 4: Finance & Property</u></p> <ul style="list-style-type: none"> - Open day at school Wednesday 19th May from 9.00am -11.00am. This is to allow all community members to have a look around the renovated building. - Read Roger Allsops report- <p>As discussed recently with Ricky, I felt we are now in a position, with most of the costings/quotes received, to estimate where the project may end up in terms of the required financial 'drawdown' on the BOT funding.</p> <p>The attached data is based on completing all the elements of work set out in the 5YA planning, including the classroom alterations and the covered deck, which I feel was the outcome we were striving towards. Please contact me if anything is unclear or if you require more information. Based on this information, approximately \$ 28,000 would be required from the BOT funding to accomplish this goal. (see costings attached)</p> <p>If there are any queries/alternative options you would like to explore, please contact me so we can discuss these</p> <p>Many thanks Regards</p> <p>Roger Allsopp Project Manager - Buildings and Property</p>	
<p><u>NAG 5: Health & Safety</u></p> <ul style="list-style-type: none"> -Certificate of public use issue on the 30th April to allow us to move back into the renovated building - All school building checks and water testing carried out and recorded in the School Building Systems and Features folder. 	
<p><u>NAG 7 Charter</u></p> <ul style="list-style-type: none"> - NTR 	
<p><u>NAG 8 Analysis of Variance</u></p> <ul style="list-style-type: none"> - NTR 	
<p><u>Kahui Ako update</u></p> <ul style="list-style-type: none"> - NTR 	



QUOTE

15 Ash Pit Rd

Rerewhakaaitu School

Date
15 May 2021

Expiry Date
13 August 2021

Quote Number
QT02113

GST Number
067 837 878

PO BOX 6036
Rotorua 3043
PH 07 348 4975

Email:
rotovegasroofing@xtra.co.nz
Bank account number: 06 0413
0269446 00

Description	Quantity	Unit Price	Amount
To supply and fix the following materials to Replace the spouting on the School House Roof	1	2,214.00	2,214.00
150 1/4 round coloursteel spouting			
External powdercoated brackets			
Outlets			
Reuse existing downpipes			
Remove old spouting from site			
Labour to install			
		Subtotal	2,214.00
		Total 15% GST	332.10
		Total NZD	2,546.10

Thank you for the opportunity of providing this quotation (valid 90 days).

Please indicate your acceptance by signing below and returning to us, once accepted you agree to our attached Terms and Conditions of sale.

Roof Type _____ Colour _____ Spouting Type _____ Colour _____

Signature _____ Date _____

Please pay a 50% deposit into the following account: **06-0413-0269446-00**

5 Ash Pit Rd.



QUOTE

	Job No JB01340	Date 15 May 2021	PO BOX 6036 Rotorua 3043 PH 07 348 4975
Rerewhakaaitu School	Job Address 5 Ash Pit Road, Rerewhakaaitu, Bay of Plenty, 3073, New Zealand	Expiry Date 13 August 2021	Email: rotovegasroofing@xtra.co.nz Bank account number: 06 0413 0269446 00
		Quote Number QT02099-2	
		GST Number 067 837 878	

Description	Quantity	Unit Price	Amount
To supply and fix the following materials to Re-Roof the School House Roof	1	12,252.20	12,252.20
Corrugated longrun .40gauge colour Roofing			
WIDE Ridge cap flashing			
Valley tray			
Back tray flashing			
Pipe seals			
Remove old chimneys			
Building paper			
Roofing screws			
Edge protection scaffolding			
Remove old roof from site			
Labour to install			
		Subtotal	12,252.20
		Total 15% GST	1,837.83
		Total NZD	14,090.03

Thank you for the opportunity of providing this quotation (valid 90 days).

Please indicate your acceptance by signing below and returning to us, once accepted you agree to our attached Terms and Conditions of sale.

Roof Type _____ Colour _____ Spouting Type _____ Colour _____

Signature _____ Date _____

Please pay a 50% deposit into the following account: **06-0413-0269446-00**

