



Preparing our students for the possibilities of tomorrow.
Kei te whakatakataka a matou akonga mo nga ahei a tona wa.

Lake Rerewhakaaitu School Board

26th October 2022 Meeting Minutes

ZOOM: <https://us02web.zoom.us/j/7145463433?pwd=aFVjYVAzdDVSZnkyVmIzUkt5TXRJOT09>

Opened 7.20pm

1. Administration

Present Natalie Gow, MaryAnn Martin, Catherine Dawson, Bianca Sterkenburg, Mathew Armer and Rick Whalley

Apologies Daniel Schutt

In Attendance Carla Williams

Declaration of Interests DOIs held in a separate document that is linked to the Agenda

2. Strategic decisions

Responsive Culture. Sustainable Relationships. Explanation and discussion held - Part of our Annual Plan within our School wide document (our school guide). This document includes Charter, strategic aims, curriculum delivery, teacher plans and structure, assessments, school rules, procedures. Accepted suggestion of adding dates to the annual plan. Teaching staff training done via RTLB, Kahui Ako meeting discussions etc. Lockdown drill to be done this term. Discussions and explanations of Kahui Ako; optional to join, benefits include; building community network - shares knowledge & expertise, LSC support and funding.

3. Principals report

Rick read his Principals report. See report.

Question-is accelerated learning only focussed on below/target students? Focus is for all students to move forward irrespective of their learning stages. Weekly planning, group work aids to support growth of all students.

- o Moved: Rick
- o Second: Mathew
- o Carried

Property report

School painting quotes should arrive soon. Blinds quote for administration area accepted.

School houses - Tenancy inspections were due last month. Discussion held for how the board will manage school houses- assign two property members and other members will take turns to join them on inspections-allows all members to understand properties, without encroaching on tenants. Inspections to be organised for next week, Bianca and Daniel to organise a suitable time and advise Rick to notify tenants. Property members to set up a detailed long term maintenance plan.

Appointed property members: Bianca & Daniel.

- o Moved: Rick
- o Second: Catherine
- o Carried

Strategic Plan

Strategic Plan. See report.

Bianca moves that the Annual Plan be accepted for 2023.

- o **Seconded:** Catherine
- o **Carried**

Finances - July & August 2022 reports

Rick tables the Bank Staffing Reports, SUE Reports for pay periods 10,11,12,13,14 & 15.

Rick tabled the Creditors, Credit Card schedule, Financial reports for July & August 2022

Mathew moves the Creditors accounts for payment for July & August 2022 as true and correct,

- o **Seconded:** MaryAnn
- o **Carried.**

Mathew moves the Credit Card Payments for July & August 2022 as true and correct,

- o **Seconded:** Bianca
- o **Carried.**

Mathew moves the acceptance of the July & August 2022 Financial reports as a true and correct record of the financial position of the school.

- o **Seconded:** Catherine
- o **Carried.**

4. Strategic discussions

Motion: To adopt the Operational policy 4.2 Financial planning and condition (combined alternative) policy to replace 4.1-4.2 with amendments and to be renamed Operational policy 4 Financial planning and condition policy.

- o **Moved:** Mathew
- o **Seconded:** MaryAnn
- o **Carried.**

Motion: To adopt the Operational policy 4.3 Asset protection policy with amendments of procedures/supporting documents, to be renamed Operational policy 4.1 Asset protection policy.

- o **Moved:** Mathew
- o **Seconded:** Bianca
- o **Carried.**

Motion: To adopt the Operational Policy 9. Concerns & complaints policy as presented.

- o **Moved:** MaryAnn
- o **Seconded:** Catherine
- o **Carried.**

Public Excluded Business. Time: 8.40pm

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, agenda item: Student Issue PEB

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 9 of the Official Information Act 1982, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: to protect privacy of natural persons.

- o **Moved** Rick
- o **Seconded** Mathew
- o **Carried**

The public part of the meeting resumed at 8.49pm

7. Administration

Confirmation of minutes for August 2022. Matters arising - MaryAnn gave an update of Bilingual class information gathering- Spoke of interest from Kaingaroa & Rerewhakaaitu, still collaborating and will continue to gather and give a written report back to the board in due course. Rick is in discussions with the Ministry and also gathering information. Discussions held on how this could work for our school.

- o **Moved:** MaryAnn
- o **Seconded:** Natalie
- o **Carried**

Confirmation of minutes for September 2022

- o **Moved:** Mathew
- o **Seconded:** Bianca
- o **Carried**

Inwards Correspondence

- Board member finance forms for remuneration - Please return completed forms to the office.

5. Identify Items for next agenda

Strategic Aims Review


Governance policy 5. Chair role description policy.

Principal performance

2023 Budget draft - please look over the 2022 budget to aid in where funding could be impacted eg. needs & wants.

End of minuted meeting at 9.12pm

Next meeting 6th December 2022.

Signed:  Presiding Member

Date: 13/12/2022

Next Meeting Date: 06 Dec 2022