



## Parent Information Book

# 2021

Mission Statement

*Kei te whakatakataka a matou akonga mo nga ahei a tona wa  
Preparing our students for the possibilities of tomorrow*

## Welcome to Lake Rerewhakaaitu School

Welcome to our wonderful school. We pride ourselves on having professional teachers who provide high quality programmes for your children in a safe and stimulating environment. We set high standards for our staff and children. We all need to be prepared for our day and be willing to give all tasks 100%. As parents and community members we invite you to come and share your ideas and opinions with us. Our 2019 ERO report was excellent and is available at the ERO website

[ERO 2019](#)

## School Contact Details

Phone	07 3666 814
Absentees or Bus Changes	<b>Preferred</b> -SKOOLLOOP App <b>Text only</b> 0210792155 <i>Please note this does not send a reply text.</i>
Email (office)	<a href="mailto:office@lakerere.school.nz">office@lakerere.school.nz</a>
Address	9 Ash Pit Road, RD 3, Rotorua 3073
School Website address:	<a href="https://www.lakerere.school.nz/">https://www.lakerere.school.nz/</a>
School App	

## Staff

Principal	Rick Whalley		
Senior Teacher	Deb Mitchell		
Year 0-2	<b>Kakano me Tupu</b>	Deb Mitchell	<a href="mailto:debm@lakerere.school.nz">debm@lakerere.school.nz</a>
		Vicki Arnott	<a href="mailto:vickia@lakerere.school.nz">vickia@lakerere.school.nz</a>
Year 3-5	<b>Mahuri</b>	Chelsea Old	<a href="mailto:chelseao@lakerere.school.nz">chelseao@lakerere.school.nz</a>
Year 5-8	<b>Rakau</b>	Lauren Harris	<a href="mailto:laurenh@lakerere.school.nz">laurenh@lakerere.school.nz</a>
Across school		Lynda Bullock	<a href="mailto:lyndab@lakerere.school.nz">lyndab@lakerere.school.nz</a>
Office Administrator	Carla Williams		
Teacher Aides	Rora Arnott, Sarah Scott, Vanessa Franklyn		
Cleaner	Tricia Druery, Anna McMillan		
Caretaker	Anna McMillan		

## BOT & PTA Contacts

<b>BOT</b>	Mark Pacey	Chairperson
	Rodger Scott	Property
	Rachel Haskew	Finance
	Deb Mitchell	Staff Representative
	MaryAnn Martin	Parent Representative
	Adelaide Edwards	Parent Representative
	Amanda Armer	Parent Representative
	Angela Robinson	Parent Representative
<b>PTA</b>	Angela Robinson	Anna McMillan
	Bianca van Emmerik	Kim Costello
	Marijke van Zuydam	

## Helpful Information

### Absences

If your child is going to be absent from school then please notify the school office with reason for absence by 9.00am.

Send through the **SKOOL LOOP** App or **Text only** 021 0792155.

If you do not contact the office we will endeavour to contact you to ensure your child is safe. Please send your child to school each day they are well enough to be here.

### Assembly

School Weekly Assembly                      Monday                      10.30am - 11.00am

### Board of Trustees

The Lake Rerewhakaaitu School BoT are an elected group of parents as well as the principal and a staff rep. Their role is to oversee the running of the school. Meetings are held twice a term, normally Tuesdays 7.00 pm in weeks 2 & 8. Meeting dates are advertised in the school newsletter. Community members are welcome to attend but do not have speaking rights.

### Buses/Pick up

We have two buses: Waimangu Run & Lake Run.

Parents need to ensure that their children are ready in time to catch the bus in a safe place. After school, the children that travel on the bus meet quickly outside the Boiler Room or on the decked area on a wet day.

If a child is being collected from school or travelling on the other bus on a particular day, notification must be made via text or phone call to the school phone or a note must be sent to school by the parent explaining the change.

Behaviour on the bus is a shared responsibility between the bus company, parents and the school. The school reserves the right to withhold permission to travel on the bus with instances of poor behaviour.

If you pick your child up from school, please ensure you sign them out and let the teacher know.

## Complaints

If there is something happening at school that you are unhappy about, please do not hesitate to contact us. The school procedure is as follows:

1. Ring the school and arrange a suitable time to talk to the classroom teacher and clearly outline your concern with them.
2. If you're not satisfied, meet with the Principal and clearly outline the steps you have taken to date.
3. Arrange a second meeting with the Principal to follow up on how the complaint was handled. (time frame will vary according to the complaint)
4. If you are still not happy, write a letter to the BOT. A copy also needs to be given to the Principal. The matter will be discussed at the next BOT meeting.

Please be aware that as much as possible it is a good idea to ensure children are not exposed to adult talk.

## Mobile Dental Unit

Dental Therapists visit in the mobile van every year. They will examine all children during this time. If you require additional assistance outside this time phone the mobile unit on 027 9735253 or Community Oral Health Service on 349 7955 ext. 8504.

Lakes DHB now has a fluoride protection programme with two visits a year to school to apply the fluoride coating to all children with permission. Please feel free to ask if you have any questions.

## Homework

Each Teacher has their own homework ideas and programmes. These are outlined and get sent home with students. Please contact your child's teacher for any queries.

## Internet Use

The school is equipped with the facilities for internet use and this is integrated into the curriculum. We have a 'Cyber Safety Policy' that your child needs to have signed. This is kept on file and carries over from year to year although it is updated from time to time.

## Library

All children are encouraged to borrow books to read at home on a regular basis. Library books that are lost/damaged incur a replacement cost. The mobile Library visits once a fortnight for those students that have Rotorua Library cards.

## Lost Property

**All children are encouraged to have their clothing and shoes clearly named.** Lost Property is kept in the resource room next to the staffroom. At the end of each term any unclaimed items are collected up and sent to the Salvation Army.

## Newsletter

This is a school and community newsletter. It is sent home every Friday with the eldest sibling, either on paper or by email. They are available to view on the school website and SKOOLLOOP app. Please ensure you ask your child for it and read it each week. You can advertise in the newsletter for \$2 per ad per week. Adverts must be written down and delivered to the office or emailed (office@lakerere.school.nz) by Wednesday.

## **Outdoor Education**

All children will be involved in outdoor education/trips throughout the year. At years 6-8 this involves a 4 night camp towards the end of each year following a cycle of visiting beach, city and bush. In 2021 we will have a bush camp.

## **Permission and Medical Forms**

These are handed out on enrolment or at the beginning of the year. They give teachers important information about your child's medical needs etc. This permission covers day trips to local areas and local sports events. Any overnight trips will require a specific permission form to be completed. Parents will **always** be notified of trips etc and have the right to withdraw their child from any event or trip. This must be done in writing.

## **Photocopying**

The school offers photocopying to the community. The price is currently 10 cents black and white and 20 cents colour per A4 copy.

## **PTA / Fundraising**

Our school has a very active PTA. We encourage all parents to join and support their fundraising ventures. These usually include: Casualty Calves, Quiz Night and catering opportunities. New ideas are welcomed. Please contact the office if you are interested in helping.

## **Reporting to Parents**

Our school aims to provide accurate feedback to parents on their child's achievement/progress.

This is done through the following methods:

- Written Reports
- Parent Interviews
- Phone calls/Informal discussions
- One-on-one meetings by arrangement
- Information sessions
- Notification of involvement in special programmes

## **Reading, Writing and Mathematics Levels**

Teachers use a range of tests or procedures to assess reading, writing and mathematics skills and overall abilities. There is no single test that will measure all skill levels. Results of tests are expressed in a form of 'reading age' for reading, 'stage' for mathematics and 'level' for writing. This indicates the level of achievement reached. During the year, you will receive information that explains these systems and outlines expectations of the expected levels for children at each year level and their age group. This information will also explain what forms of assessment we use and what they are used for.

## **Scholastic Book Club**

Our pupils are invited to purchase books from the Scholastic Book Club. The books are very reasonably priced. There is no obligation to buy. Books are delivered within two weeks.

## **School Donations**

Our school has opted into the Ministry of Educations Donations Scheme which means there is no School donation/fees to pay.

## Sports Uniforms

All pupils are provided with a sky/navy blue school shirt when participating in inter school sports events, these are to be returned after the event.

If you prefer to purchase your child a personalised shirt, we can order for you at cost.

## Stationery

All stationery requirements for the year are sold through OfficeMax. Lists are available online or in store through [www.myschool.co.nz/lakerere](http://www.myschool.co.nz/lakerere)

## Sun Protection

We encourage all children to take sensible precautions against the sun. School hats are required in Terms 1 & 4 and it is strongly encouraged for your child to come to school with sun block. We regularly discuss being sun smart with the children. PTA provides students with a free school hat.

## Swimming Pool

All classes are involved in class swimming lessons throughout the warmer months. Please ensure your child brings their own named togs and towel. Swimming lessons after school are also available from time to time. Pool keys are available to hire over the summer months.

## Working Bees – Community Caretaker

We employ a caretaker for 5 hours per week but much of the caretaking of the school is completed by parents and working bees. This is another way that our school is able to direct more funds into learning.

### Term Dates 2021

<b>Term One</b>	9th February	-	16 <sup>th</sup> April
<b>Term Two</b>	3rd May	-	9 <sup>th</sup> July
<b>Term Three</b>	26 <sup>th</sup> July	-	1 <sup>st</sup> October
<b>Term Four</b>	18 <sup>th</sup> October	-	20 <sup>th</sup> December

### SCHOOL HOURS

<b>School starts</b>	8.55am	<b>Morning Tea</b>	11.00am
<b>Second Block</b>	11.30am	<b>Lunch</b>	12.30pm
<b>Third Block</b>	1.15pm	<b>School ends</b>	3.00pm

## Year 7 & 8 Technology 2020

Technology this year is happening at School and at Mokoia Intermediate. For one week each term the year 7 & 8 students will take on new tasks.

29th March - 7th April

31st May - 4th June

30th August - 3rd Sept

22 - 26th November

## School Events

These will always be in a calendar and outlined in the school newsletter and SKOOL LOOP.

## Warrant of Fitness for Students

*Be sure to send your children to school with their WOF.*

*They need:*

1. **Plenty of sleep.** Children have trouble learning when they have watched too much TV or have stayed up late.
2. **Be well fed.** Children need a balanced diet with regular mealtimes and healthy food. Breakfast is essential. Morning tea and lunch are also essential. Fruit, vegetables and less processed foods help children concentrate at school. Too much processed food can have a negative effect on performance at school.
3. **To be secure.** Our pupils come from caring homes. Children need reassurance, encouragement and to have realistic expectations from their parents.
4. **Have a positive attitude.** If children expect good things to happen at school then they will have a keen, sparkling attitude to school.
5. **Have the correct gear.** Comfortable clean clothes, their stationery, lunch, library books, homework etc. Please encourage independence.

