

6. Staff board member role description policy

Outcome statement

The staff representative brings a staff perspective to board discussion and decision making.

Scoping

As a board member, the staff representative is elected by their peers to serve the interests of the school at governance level. They have equal voice, vote, standing and accountability to any other board member.

Expectations and limitations

Staff representative accountability measures	Standard
1. To work within the board's charter/strategic plan.	1.1 The charter/strategic plan is obviously considered in board decisions.
2. To abide by the board's governance and operational policies.	2.1 The staff board member has a copy of the governance manual and is familiar with all board policies.
3. The staff board member is first and foremost a board member and must act in the best interests of the students at the school at all times.	3.1 The staff board member is not a staff advocate. 3.2 The staff board member does not bring staff concerns to the board.
4. The staff board member is bound by the board member code of behaviour.	4.1 The staff board member acts within the code of behaviour.
5. It is not necessary for the staff board member to prepare a verbal or written report for the board unless specifically requested to by the board.	5.1 No regular reports are received unless a request has been made by the board on a specific topic.

Procedures/supporting documentation

Annual Plan

Annual Budget

Charter

Governance and Operational Policies

Process and Procedures doc

Schoolwide Doc

board member Register

board member code of behaviour

Monitoring

BOT Work Plan

Legislative compliance

Review schedule: Jun 2025

Next Review: Jun 2027